

HMIS RENEWAL EVALUATION

1. The HMIS project positively addresses HUD's goal of accessing mainstream services through their coordinated assessment system component that includes referral options. (HMIS self-report, documentation)

Successful implementation of Coordinated / referral system

10 points = Two or more trainings have occurred

5 points = one training has occurred

0 points = No action towards goal; 0 trainings

2. The HMIS system is designed to record the most accurate, consistent and timely information in order for the COC to draw reasonable conclusions about the extent of homelessness and the impact of homeless services. HMIS will provide evidence of their accurate records by providing quarterly reports to the Continuum of Care Collaborative Applicant of the HMIS Users data quality. (HMIS data quality report)

Number of data quality reports given at monthly coalitions meetings

10 points = 3 or more quarterly reports

5 points = 2 quarterly reports

3 points = 1 quarterly report

3. HMIS staff reviewed APR data monthly and conduct mid-year AHAR to discuss potential data entry errors in order to maximize overall participation, CoC bed coverage rates, and service volume coverage. (HMIS quality report)

Successful sharing of data and on site visits

10 points = YES APR data reviewed monthly at CoC meetings

0 points = NO reviews

Midyear AHAR evaluation conducted at CoC meetings

10 points = YES

0 points = NO

4. Use of funds in timely manner with no money returned

10 points = Timely execution of funds

0 points = Untimely execution of funds with \$ returned

5. HMIS staff approached non-participating agencies within the past year to become partners.

HMIS has approached new possible partners within the past year

10 points = YES

0 points = NO

6. The HMIS has the following plans in place to secure HUD's policy requirements: Data Quality Plan, Privacy Plan and Security Plan.)

10 points = 3 policies

5 points = 1-2 policies

0 points = no policies

7. HMIS Privacy Plan has been signed by all HMIS users at all participating agencies.

10 points = 90 % or more

5 points = 40 to 89%

0 points = 40% or less

8. HMIS policy and procedures has a procedure for indicating when consumers revoke their previous consent, no information has been dispersed after client revoked release.

Revoke procedure in place and monitored to prevent release of unauthorized information.

Percentage of unauthorized information released was:

10 points = Less than 20%

5 points = 20 – 50%

0 points = More than 90 %

9. Attendance at all CoC meetings.

10 points = all meetings

0 points = no attendance at meetings