

## **KEY DATES**

### **Exhibit 1 Application Due September 30<sup>th</sup>**

**Must Post to Website 2 days before Submission Deadline (September 28<sup>th</sup>) all parts of Consolidated Application including attachments and Priority Listing and notify key stakeholders CoC Consolidated Application is available.**

**Deadline established for Project Applications August 13<sup>th</sup> (no later than 30 days prior to September 30<sup>th</sup>). Applicant presentations at ETSU Community Health Center on August 20<sup>th</sup> from 12:00 noon to 4:30 pm. Ranking Decision posted to [www.Appalachianhomeless.org](http://www.Appalachianhomeless.org) by 11:59:59 pm on August 30<sup>th</sup>.**

**Written appeals due to [Anne@appalachianhomeless.org](mailto:Anne@appalachianhomeless.org) by Close of Business Friday, September 6<sup>th</sup>.**

**Final results posted to [www.appalachianhomeless.org](http://www.appalachianhomeless.org) on September 13<sup>th</sup> by 11:59:59 pm and project applicants notified in writing outside of E-Snaps who submitted project applications by established deadline whether their application is accepted and ranked, rejected or reduced on the Priority List no later than 15 days prior to submission deadline (September 13<sup>th</sup> since the 15<sup>th</sup> is Sunday), and where project is rejected or reduced, CoC must indicate reason for the rejection or reduction**

## **HUD PRIORITIES**

1. Ending Homelessness for all persons
  - a. CoCs should have comprehensive Outreach Strategy
  - b. Should use local data to determine highest needs and long experiences of unsheltered homelessness to develop housing and support services
  - c. Should use Reallocation Process to create new projects that improve overall performance and better respond to needs
2. Create a systematic response to homelessness.
  - a. Use system performance measures:
    - i. Average length of homeless episodes
    - ii. Rates of return to homelessness
    - iii. Rates of exit to permanent housing destinations
  - b. Use CE process to promote participant choice, coordinated homeless assistance and mainstream housing and services
3. Strategically allocate and use resources
  - a. Use cost, performance and outcome data to improve how resources are used to end homelessness
  - b. Review project quality, performance and cost effectiveness
  - c. Maximize use of mainstream and other community based resources
  - d. Develop partnerships with PHAs and other governments, faith-based and nonprofit resources to sustainably exit permanent housing and help CoC Program participants reach recovery, self-sufficiency and independence (pg. 6)
4. Use evidence based approach
  - a. Prioritize projects that employ strong use of data and evidence

- i. Cost effectiveness and impact of homeless programs on positive outcomes, recovery, self-sufficiency, and reducing homelessness measurements:
      - 1. Reduced length of time homeless & reduced rates of return to homelessness
      - 2. Improvements in employment and income
      - 3. Improvements in overall wellbeing – mental health, physical health, connections to family and safety
- 5. Increase employment
  - a. Projects should work with local employment agencies and employers to prioritize training and employment opportunities
  - b. Promote partnerships with public and private organizations that promote employment
- 6. Provide flexibility for Housing First with Service Participation Requirements
  - a. Rapidly rehouse without prerequisites, i.e. sobriety, income, work effort, or other factor
  - b. Once housed, no requirements to participate in services as condition of retaining housing
    - i. HUD recognizes allowing service participation requirements once a person has been stably housed may promote important outcomes, i.e. employment, increased income, reduced substance use and strengthened social connection
    - ii. NOFA provides communities and programs with flexibility, without penalty, to use service participation requirements after people have been stabilized in housing

## RANKING CONSIDERATIONS

- 1. Performance Based Decisions:
  - a. CoC cannot receive grants for NEW projects other than through reallocation unless the CoC competitively ranks projects based on how they improve system performance
  - b. HUD is increasing share of the CoC score that is based on performance criteria
  - c. HUD will prioritize funding for CoCs that demonstrate the ability to reallocate resources to higher performing projects
- 2. Tier 1 and Tier 2 Funding Process
  - a. Tier I is equal to 100% of combined Annual Renewal Amounts for all projects *eligible for renewal for the first time* (\$202,446) plus 94% of the combined Annual Renewal Amounts for other projects eligible for renewal ( $\$1,645,393 * .94 = \$1,356,370$ ) = **\$1,558,817**.
    - i. HUD will fund Tier I from highest scoring CoC to lowest.
    - ii. Any type of new or renewal project can be placed in Tier I.
    - iii. If insufficient funding available to award all Tier 1 projects, Tier 1 will be reduced proportionately.
  - b. Tier 2 is the difference between Tier 1 and Annual Renewal Demand (ARD):  $\$1,645,393 - \$1,558,817 = \$86,557$  plus amount available for Bonus (5% of ARD =  $\$82,270$ ) = **\$168,847**.

- i. HUD will award point value to each new and renewal application that is in Tier 2 using a 100-point scale:
  - 1. CoC Score. Up to 50 points in direct proportion to score received on CoC Application (Exhibit 1). For example, last year ARCH scored 178 out of 200 points or 89% of 50 points = 45
  - 2. CoC Project Ranking. Up to 40 points for CoC ranking of project
  - 3. Low Barrier to Entry. Up to 10 points for how project application demonstrates that it is low barrier and prioritizes rapid placement and stabilization in permanent housing. PSH and RRH, Transitional and Joint TH-PH-RRH can receive up to 10 points for how the project demonstrates it is low barrier and does not have preconditions to entry and prioritizes rapid placement and stabilization in permanent housing. HMIS projects and SSO projects for Centralized or Coordinated Assessment System will *automatically receive 10 points*.
- c. DV Bonus. 10% of PPRN or \$116, 936 available. DV Projects must be ranked on the Priority Listing. If HUD conditionally selects a DV Bonus project with DV Bonus funds, HUD will remove the ranked DV Bonus Project from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position. If the DV Bonus Project application is NOT conditionally elected with DV Bonus Funds, the project application will remain in its ranked position and will be considered for funding as a new project. For Projects CoC wants considered as part of DV Bonus, HUD will award a point value to each project application combining both the CoC Application score and responses to the DV bonus specific questions in the CoC Application using a 100-point scale.
  - i. For Rapid Rehousing and Joint TH and PH-RRH Component Projects:
    - a) CoC Score. Up to 25 points in direct proportion to the score received on the CoC application.
    - b) Need for project. Up to 25 points based on the extent the CoC quantifies the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.
    - c) Quality of the Project Applicant. Up to 50 point based on the previous performance of the applicant in serving survivors of DV, dating violence, or stalking and their ability to house survivors and meet safety outcomes. Must demonstrate the project will use trauma-informed, victim-centered approaches.
  - ii. For SSO Projects for Coordinated Entry:
    - a) CoC Score. Up to 50 points in direct proportion to the score received on the CoC Application.
    - b) Need for the Project. Up to 50 points based on extent CoC demonstrates needs for Coordinated Entry System that better meets needs of survivors of DV.

## **ELIGIBLE PROJECT COMPONENTS**

The only components that will be funded in the FY2019 CoC Program Competition are:

1. Permanent Housing (PH) – includes Rapid Rehousing. Permanent Housing requires a signed 1-year lease agreement. Must execute grant agreement and provide rental assistance within 2 years; however HUD strongly encourages beginning within 12 months of award.
2. Transitional Housing (TH) – limited to 24 months and includes life skills/intensive case management.
3. Supportive Services Only (SSO) – Project to develop or operate a centralized or coordinated entry system
4. HMIS – Homeless Management Information System. Only HMIS Leads are eligible.

## **NEW PROJECT APPLICATION CRITERIA**

1. New projects can only be created through Reallocation or CoC Bonus Projects or a combination of reallocation and CoC Bonus, DV Bonus:
  - a) Permanent housing – permanent supportive housing (PH-PSH) projects
  - b) Permanent housing – rapid rehousing (PH-RRH) Projects.
  - c) Joint Transitional Housing (TH) and Permanent Housing-Rapid Rehousing (PH-RRH) Component Projects
  - c) Dedicated HMIS project for the costs that can only be carried out by the HMIS Lead, which is the recipient of an HMIS grant (ARCH). If the CoC has organizations within its geographic area that are victim services providers, the HMIS Lead may request HMIS funds for a comparable database. Victim Service providers may also request HMIS funds in their project application budgets to enter data into a comparable data base. Supportive Services only (SSO-CE) project to develop or operate a centralized or coordinated assessment system.
2. New Projects for DV Bonus may be:
  - i. Permanent Housing-Rapid Rehousing projects dedicated to serving survivors of domestic violence, dating violence, or stalking that are defined as homeless at 24 CFR 278.3.
  - ii. Joint TH and PH-RRH component projects as defined by Section II.C.23.n of NOFA dedicated to serving survivors of domestic violence, dating violence, or stalking that are defined as homeless at 24 CFR 578.3
  - iii. Supportive services only-Coordinated entry project to implement policies, procedures and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, or stalking.

## **PROGRAM IMPLEMENTATION**

- Regardless of project type the CoC applies for, the grant term must be 1-year.
- Can only submit one project application for Supportive Services Only (SSO)-Coordinated Entry (CE). Can apply for any number of PH-RRH and Joint TH and PH-RRH projects provided each application is for at least \$25,000.
- Total request for each renewing project may not exceed the ARA.

## **PROGRAM PARTICIPANT CRITERIA**

- 1) Renewal Projects
  - a) PH-PSH renewal projects must serve one of the following:
    - i. Program participants who are eligible for assistance under the project's current grant agreement;
    - ii. Persons who meet the definition for DedicatedPLUS in which case all units funded by the project must be used to serve program participants who meet the qualifications for DedicatedPLUS; or
    - iii. Persons experiencing chronic homelessness at the time initially enrolled
- 2) New Projects
  - a) New PH-PSH projects must serve one of the following:
    - i. Persons who meet the definition of DedicatedPLUS in which case all units funded by the project must be used to serve program participants who meet the qualifications for DedicatedPLUS
    - ii. Persons experiencing chronic homelessness at the time they initially enroll in the project.
  - b) New PH-RRH and new Joint TH and PH-RRH projects may serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3, and as homeless under paragraph (3) of 24 CFR 578.3 if the CoC is approved to serve persons in paragraph (3).
  - c) Youth Homeless Demonstration Program (YHDP) projects renewing for first time in FY2019. Not applicable to ARCH CoC.
  - d) New Projects for DV Bonus must serve survivors of domestic violence, dating violence, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3.

## **PROJECT TYPES**

1. Consolidation. The process by which two or more projects that are eligible for renewal in the FY2019 CoC Competition apply for funding and are combined into a single renewal project upon award. Where two or more eligible projects are being consolidated through the project application, the total Annual Renewal Amount of the consolidated project must be equal or less than the sum of the original renewal projects. HUD encourages consolidation of eligible renewal grants. To apply for a consolidated grant, applicants must submit separate renewal project applications for each of the grants that are proposed to be consolidated, and an application for the new consolidated grant with a combined budget and information of all grants proposed for consolidation. HUD will not permit a transitional housing and a permanent housing project to consolidate to form a Joint TH-and PH-RRH component project and will not permit a transition grant to be consolidated with any other project.

2. DedicatedPLUS project. A permanent supportive housing project where 100% of the beds are dedicated to serve individuals, households with children, and unaccompanied youth that **at intake** meet one of the following categories:

- a) experiencing chronic homelessness as defined in 24 CFR 578.3
- b) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project
- c) residing in a place not meant for human habitation, emergency shelter or Safe Haven and had been admitted and enrolled in a permanent housing project within the last year but were unable to maintain a housing placement and met the definition of chronic homeless as defined by 24 CFR 578.3 prior to entering the project
- d) residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3
- e) residing and has resided in a place not meant for human habitation, Safe Haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions, and the individual or head of household meet the definition of homeless individual with a disability; or
- f) receiving assistance through a Department of Veteran Affairs (VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

A renewal project where 100% of the beds were dedicated to chronically homeless individuals and families under the grant that is being renewed may either become a DedicatedPlus project or may continue to dedicate 100% of its beds to chronically homeless individuals and families. If a renewal project that has 100% of its beds dedicated to chronically homeless individuals and families elects to become a DedicatedPLUS project, the project will be required to adhere to all fair housing requirements at 24 CFR 578.93. Project that were awarded as DedicatedPLUS in a previous CoC Program Competition are required to include households with children to qualify as a DedicatedPLUS project in the FY2019 CoC Competition.

3. Expansion Grant. A renewal project may submit a NEW project application to expand its current operations by adding units, beds, persons served, services provided to existing program participants, or in the case of HMIS, increase the current HMIS activities within the CoC's geographic area. For new expansion projects to be selected for conditional award, the renewal project application must also be selected for conditional award. DV Bonus funds can only be used to expand an existing renewal project if the expansion project is dedicated to survivors of domestic violence, dating violence, or stalking. For projects that are expanding their current CoC project, applicants will be required to submit three project applications:
- a) the renewal project that will be expanded; and
  - b) a new project application with just the expansion information; and
  - c) a renewal project application that incorporates the renewal and new expansion activities and the combined budget line items for the renewal and the new expansion.

4. Joint Transitional Housing (TH) and Permanent Housing-Rapid Rehousing (PH-RRH). The Joint TH- and PH-RRH component project combines two existing program components – transitional housing and permanent housing-rapid rehousing – in a single project to serve individuals and families experiencing homelessness. Recipients should prioritize those with the highest needs using an evidence-based approach designed to provide stable housing and services that move participants towards self-sufficiency and independence. Program participants may only receive up to 24 months of total assistance.
5. Rapid Rehousing. Permanent housing meeting the requirements of 24 CFR 578.37 (a)(1)(ii)
6. Reallocation. Reallocation is a process that CoCs use to shift funds in whole or part from existing eligible renewal projects to create one or more new projects without decreasing the CoCs ARD. CoCs may only reallocate eligible renewal projects that have previously been renewed under the CoC Program.
7. Transition Grant. A grant to fund a new project to transition an eligible renewal project being eliminated through reallocation from one program component to another eligible new component over a 1-year period. To create a transition grant, the CoC must wholly eliminate one or more projects and use those funds to create the single new transition grant. The new transition project must meet the following requirements:
  - a) no more than 50 percent of each transition grant may be used for costs of eligible activities of the program component originally funded;
  - b) transition grants are eligible for renewal in subsequent fiscal years for eligible activities of the new program component;
  - c) to be eligible to receive a transition grant, the renewal project must have the consent of its Continuum of Care\*; and
  - d) the new project application must meet project thresholds (eligible component, participants)

For a new project to be considered a transition grant, the applicant for the new project must be the same for the eligible renewal grant being eliminated, and the applicant must provide the grant number(s) of the projects being eliminated to create the new project and attach a copy of the most recently awarded project application (i.e. if the project was last funded in FY18 CoC Program Competition, a copy of the FY2018 CoC Program Competition project application must be attached to the project application).

\*To meet the requirements HUD will consider the following as CoC consent for the transition grant:

- 1) the project application identifies the project as a transition project, and
- 2) the CoC ranked the new transition grant project on the New Project Listing in the FY2019 CoC Priority Listing

## GLOSSARY

### 24 CFR 578.3 Paragraph 1, 2, 3 and 4

- (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
  - (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, [transitional housing](#), and hotels and motels paid for by charitable organizations or by federal, [State](#), or local government programs for low-income individuals); or
  - (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an [emergency shelter](#) or place not meant for human habitation immediately before entering that institution;
- (2) An individual or family who will imminently lose their primary nighttime residence, provided that:
- (i) The primary nighttime residence will be lost within 14 days of the date of application for [homeless](#) assistance;
  - (ii) No subsequent residence has been identified; and
  - (iii) The individual or family lacks the resources or support networks, *e.g.*, family, friends, faith-based or other social networks, needed to obtain other [permanent housing](#);
- (3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as [homeless](#) under this definition, but who:
- (i) Are defined as [homeless](#) under section 387 of the [Runaway and Homeless Youth Act \(42 U.S.C. 5732a\)](#), section 637 of the [Head Start Act \(42 U.S.C. 9832\)](#), section 41403 of the [Violence Against Women Act of 1994 \(42 U.S.C. 14043e-2\)](#), section 330(h) of the [Public Health Service Act \(42 U.S.C. 254b\(h\)\)](#), section 3 of the [Food and Nutrition Act of 2008 \(7 U.S.C. 2012\)](#), section 17(b) of the [Child Nutrition Act of 1966 \(42 U.S.C. 1786\(b\)\)](#), or section 725 of the [McKinney-Vento Homeless Assistance Act \(42 U.S.C. 11434a\)](#);
  - (ii) Have not had a lease, ownership interest, or occupancy agreement in [permanent housing](#) at any time during the 60 days immediately preceding the date of application for [homeless](#) assistance;
  - (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for [homeless](#) assistance; and
  - (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities; chronic physical health or mental health conditions; substance addiction; histories of domestic violence or childhood abuse (including neglect); the presence of a child or youth with a disability; or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or



**(4)** Any individual or family who:

- (i)** Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii)** Has no other residence; and
- (iii)** Lacks the resources or support networks, *e.g.*, family, friends, and faith-based or other social networks, to obtain other [permanent housing](#).

24 CFR 578.37 (a) (1) (ii)

**(ii)** *Rapid rehousing*. Continuum of Care funds may provide supportive services, as set forth in [§ 578.53](#), and/or short-term (up to 3 months) and/or medium-term (for 3 to 24 months) tenant-based rental assistance, as set forth in [§ 578.51\(c\)](#), as necessary to help a [homeless](#) individual or family, with or without disabilities, move as quickly as possible into [permanent housing](#) and achieve stability in that housing. When providing short-term and/or medium-term rental assistance to program participants, the rental assistance is subject to [§ 578.51\(a\)\(1\)](#), but not [§ 578.51\(a\)\(1\)\(i\) and \(ii\)](#); (a)(2); (c) and (f) through (i); and (l)(1). These projects:

- (A)** Must follow the written policies and procedures established by the Continuum of Care for determining and prioritizing which eligible families and individuals will receive rapid rehousing assistance, as well as the amount or percentage of rent that each [program participant](#) must pay.
- (B)** May set a maximum amount or percentage of rental assistance that a [program participant](#) may receive, a maximum number of months that a [program participant](#) may receive rental assistance, and/or a maximum number of times that a [program participant](#) may receive rental assistance. The [recipient](#) or [subrecipient](#) may also require [program participants](#) to share in the costs of rent. For the purposes of calculating rent for rapid rehousing, the rent shall equal the sum of the total monthly rent for the unit and, if the tenant pays separately for utilities, the monthly allowance for utilities (excluding telephone) established by the public housing authority for the area in which the housing is located.
- (C)** [Limit](#) rental assistance to no more than 24 months to a household.
- (D)** May provide supportive services for no longer than 6 months after rental assistance stops.
- (E)** Must re-evaluate, not less than once annually, that the [program participant](#) lacks sufficient resources and support networks necessary to retain housing without Continuum of Care assistance and the types and amounts of assistance that the [program participant](#) needs to retain housing. The [recipient](#) or [subrecipient](#) may require each [program participant](#) receiving assistance to notify the [recipient](#) or [subrecipient](#) of changes in the [program participant](#)'s income or other circumstances (*e.g.*, changes in household composition) that affect the [program participant](#)'s need for assistance. When notified of a relevant change, the [recipient](#) or [subrecipient](#) must reevaluate the [program participant](#)'s eligibility and the amount and types of assistance that the [program participant](#) needs.

**(F)** Require the [program participant](#) to meet with a case manager not less than once per month to assist the [program participant](#) in ensuring long-term housing stability. The [project](#) is exempt from this requirement if the [Violence Against Women Act of 1994 \(42 U.S.C. 13925et seq.\)](#) or the [Family Violence Prevention and Services Act \(42 U.S.C. 10401et seq.\)](#) prohibits the [recipient](#) carrying out the [project](#) from making its housing conditional on the participant's acceptance of services.